

• 2026 •

VALLEY RIDGE GOLF CLUB
TOURNAMENT PACKAGE



WELCOME TO VALLEY RIDGE GOLF CLUB!

TUESDAY & THURSDAY

18-Hole packages starting from:

\$195/ player + GST (Includes gratuity + one meal)

\$215/ player + GST (Includes gratuity + two meals)

SHOTGUN TIMES

Peak Season: June-August- 8AM or 1PM

Shoulder Season: May & September- 9AM or 2PM

Modified Shotgun- 72-108 players

18 Hole Shotgun- 109+ players

PACKAGES INCLUDE

18 Hole round of golf	Personalized cart plates
Power cart rental	Personalized bag tags
Choice of meal	Competition markers
\$15 Pro Shop prize fund	Placement & pickup of signage
Standard scoring package	Registration area
Private banquet room	Valet bag drop
Personalized scorecards	Driving range facilities



TOURNAMENT BOOKING

BOOKING

A signed contract & \$2500 non refundable deposit is due to secure your tournament date

2 MONTHS PRIOR

A payment of 50% of the player cost is due

2 WEEKS PRIOR

Submit the final player count & all final details (proxies, setup, etc.)

2 DAYS PRIOR

Submit the player list

*Our Head Pro will email you our template to fill out the player listing



BRE CAPPELLE

| BCAPPELLE@VALLEYRIDGEGOLF.COM

Prices subject to change. All prices subject to an 18% gratuity & gst

TOURNAMENT ENHANCEMENTS

Hole In One Insurance-Ask for quote

Additional Carts- Price upon request

Valley Ridge will provide carts for tournaments up to 144 golfers. six weeks notice is required for additional carts.

Canopy Tents (10x10) \$125/ Tent

These lightweight popup tents offer shade in the summer and cover on those unforeseen rainy days. All tent rentals include set up and take down. Subject to availability.

Rental Clubs \$50/Set

Valley Ridge has rental sets available.

Tournament Clinics \$175/Hour/Golf Professional

Have one or more CPGA Golf Instructors provide your players with tips prior to the tournament.

Rent A Pro \$325/Day Per Pro

Add some more excitement to your tournament by having one of our PGA Golf Pros at one of your skill holes. Longest drive, Beat the Pro, charity initiatives, etc.

Standard Scoring Package (included in price)

Alphabetical & hole assignment reports with the option to incorporate logos, custom scorecards and cart signs with logos, course hole contest results with option to incorporate logos, mobile scoring & electronic leaderboard.



TOURNAMENT ENHANCEMENT PACKAGES

COMPLIMENTARY PACKAGE

Mobile Scoring via Golf Genius

FREE- Mobile App: Participants in your event will be given instructions and individual group ID's prior to the start of the event. Our team will help each group log on as needed and make sure they are comfortable with the technology

EMAIL PACKAGE

Allow your event guests to register for the event themselves. Ideal for corporate groups where prepayment is not required.

\$250- Includes:

Mobile scoring via the FREE Golf Genius mobile app.
Access to a customizable web portal to allow your event participants the ability to register/cancel from the event without having to contact the event organizer.
Fully customizable web forms so you can capture the information unique to your event. Electronic leaderboard and tournament results at your reception site.
Custom sponsor logo display to appear.

SPONSOR APPRECIATION PACAKGE

You're very organized and enjoy handling your own registration, however it's time to modernize your scoring and add value to your sponsorships. Choose this package to show your sponsors you're worth every penny.

\$500- Includes:

Mobile scoring via the FREE Golf Genius mobile app.
Mobile App page ads with custom logo's, offered each hole, to match hole sponsorships (up to 54 logos per event) Mobile app banner ad with custom logo or message displayed at the bottom of mobile scoring throughout the event Electronic leaderboard and tournament results at your reception site. Custom sponsor logo display to appear as a page within the scrolling leaderboard (up to 3 pages included), as well as cart signs, and scorecards.

ULTIMATE PACKAGE

From registration to reception, you're ready to completely modernize your event, raise more money, and make a lasting impression on your participants and sponsors. You'll feel like a genius!

\$750-Includes:

Custom website for golfer registration, sponsor registration, and any other tournament add-ons (raffle tickets, mulligan packages, etc).
Payments processed through your own Stripe account (additional Stripe fees apply)
Mobile scoring via the FREE Golf Genius mobile app.
Mobile App page ads with custom logo's, offered each hole, to match hole sponsorships (up to 54 logos per event) & Mobile app banner ad with custom logo or message displayed at the bottom of mobile scoring throughout the event.
Electronic leaderboard and tournament results at your reception site.
Custom sponsor logo display to appear as a page within the scrolling leaderboard (up to 3 pages included)

TOURNAMENT MENU

STANDARD PACKAGE \$195/PP- **ONE MEAL**

CHOOSE ONE OF THE FOLLOWING OPTIONS:

Alberta Roast Beef: Oven roasted beef cooked low and slow, sliced to order and served with red wine demi glaze

Smoked Beef Brisket: Tender smoked beef brisket glazed in rich and tangy barbecue sauce

Pulled Pork: House-smoked pulled pork, hand-pulled and piled high, served with classic BBQ sauce

BUFFET COMES WITH THE FOLLOWING SIDES:

Dinner Rolls and Butter

Creamy Coleslaw

Greek Pasta Salad

Seasonal Mixed Greens with Assorted Dressings

Pickle & Olive Board

Rosemary and Garlic Baby Potatoes

BBQ Baked Beans with Peppers and Onions

Dijon Mustards & BBQ Sauce

Assorted Tarts and Squares

Brewed Citavo Coffee and Select Teas

Prices subject to change. All prices subject to an 18% gratuity & gst

TOURNAMENT MENU

UPGRADED PACKAGE \$215/PP- **TWO MEALS**

CHOOSE EITHER BREAKFAST OR LUNCH

Breakfast

Scrambled eggs, pork breakfast sausages, crispy bacon, hashbrowns, seasonal fruit platter, assorted baked pastries

BBQ Burger Lunch

Grilled Alberta beef patty served by one of our chefs, brioche buns, cheddar cheese, lettuce, tomato, sautéed onions, assorted condiments, crispy kettle chips, potato salad, assorted cookies

UPGRADES

Fruit Platter +\$5/person

Breakfast Sandwich To Go +\$6/person
(breakfast sandwiches ready to go at registration table)

CHOOSE ONE OF THE FOLLOWING DINNER OPTIONS

Alberta Roast Beef: Oven roasted beef cooked low and slow, sliced to order and served with red wine demi glaze

Smoked Beef Brisket: Tender smoked beef brisket glazed in rich and tangy barbecue sauce

Pulled Pork: House-smoked pulled pork, hand-pulled and piled high, served with classic BBQ sauce

BUFFET COMES WITH THE FOLLOWING SIDES:

Dinner Rolls and Butter

Creamy Coleslaw

Greek Pasta Salad

Seasonal Mixed Greens with Assorted Dressings

Pickle & Olive Board

Rosemary and Garlic Baby Potatoes

BBQ Baked Beans with Peppers and Onions

Dijon Mustards & BBQ Sauce

Assorted Tarts and Squares

Brewed Citavo Coffee and Select Teas

Prices subject to change. All prices subject to an 18% gratuity & gst

TOURNAMENT MENU

SMALL GROUP BOOKINGS

25-70 PPL

OPTION 1- Sandwich Buffet- \$26/ person

Assorted Sandwiches & Wraps

Greek Pasta Salad

Seasonal mixed greens with assorted dressings

OPTION 2- Brisket Buffet- \$32/ person

Smoked Alberta Beef Brisket glazed with BBQ sauce

Rosemary and garlic baby potatoes

Chef's choice of seasonal vegetables

OPTION 3- Plated Steak Dinner- \$37/ person

Grilled Alberta striploin with red wine demi glaze

Rosemary and garlic baby potatoes

Chef's choice of seasonal vegetables

Prices subject to change. All prices subject to an 18% gratuity & gst

BAR OPTIONS

CASH

Guests pay at the bar-credit card, debit or cash available

HOST

All liquor ordered at the bar gets invoiced to the host

SUBSIDIZED

Toonie, \$5 Bar etc. gets partially invoiced to the host

DRINK TICKETS

Allocate a number of tickets for the host to cover, then offer a cash or subsidized bar once those have been used

SIGNATURE DRINKS

Contact your Event Manager
no less than 10 days prior!

**Liquor consumed at Valley Ridge Golf Club
MUST be purchased through the club*

Prices subject to change. All prices subject to an 18% gratuity & gst

BAR OPTIONS

FULL HOUSE OR PREMIUM AVAILABLE

FULL HOUSE HIGHBALLS		PREMIUM HIGHBALLS	
<p>Full House Highballs Trolley 5 Compadre Vodka, Bacardi White Rum, Appleton Estates Dark Rum, Tanqueray Gin, Forty Creek Rye \$7.00</p>	<p>Premium Highballs Jose Cuervo Tequila, Jack Daniel's, Baileys Irish Cream, Captain Morgan Spiced Rum \$8.00</p>	<p>Premium Highballs Jose Cuervo Tequila, Jack Daniel's, Baileys Irish Cream, Captain Morgan Spiced Rum \$8.00</p>	<p>Premium Bar Plus Highballs Grey Goose Vodka, Hendricks Gin, Bacardi 8 Year Rum, Crown Royal Black Rye, Glenfiddich Scotch \$10.00</p>
INCLUDED IN BOTH HOUSE OR PREMIUM			
BEER, COOLERS, CIDERS		WINE	NON ALCOHOLIC
<p>Domestic Beer Budweiser, Bud Light, Kokanee \$8.00</p>	<p>Premium Beer Stella, Corona, Seltzer \$9.00</p>	<p>House Red or White \$10.00</p>	<p>Fernie LOGO IPA & Pilsner \$7.00 Corona Sunbrew \$8.00 Soft Drinks or Juice \$3.00</p>
<p>Coolers Smirnoff Ice \$8.00</p>	<p>Cider Somersby \$12.00</p>		

If your favorite wine, beer or spirit is not listed on our menu, we would be happy to look into bringing it in for you from our supplier; please inquire for pricing

**PLEASE CONTACT THE EVENT MANAGER NO LESS THAN 10 DAYS PRIOR TO YOUR EVENT FOR SPECIAL INQUIRIES OR SIGNATURE DRINKS*

*Note: All liquors and liqueurs are 1oz. All wines are 6oz
All items subject to change-18% gratuity + gst*

WINE LIST

HOUSE WINE

WHITE

Selaks Sauvignon Blanc (NZ)	\$ 4 0
Oyster Bay Chardonnay (NZ)	\$ 4 0
Villa Marchesi Pinot Grigio (ITA)	\$ 4 0

RED

Jackson Triggs Merlot (CAD)	\$ 4 0
Barossa Valley Estate Cabernet Sauvignon (AUS)	\$ 4 0
Alamos Malbec (ARG)	\$ 4 0
Smokey Bay Shiraz (AUS)	\$ 4 0

PROSECCO

Villa Marchesi (ITA)	\$ 4 0
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ROSÉ

Saintly Rosé (CAD)	\$ 4 2
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WINE CORKAGE

per 750ML Bottle	\$ 2 5
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PREMIUM WINE

WHITE

Artesano De Argento Organic White Malbec (ARG)	\$ 4 2
Château St-Jean Chardonnay (USA)	\$ 5 0
Flat Rock Riesling (CAD)	\$ 5 1
Kim Crawford Sauvignon Blanc (NZ)	\$ 5 4
Tinhorn Creek Pinot Gris (CAD)	\$ 5 6

RED

Fat Bastard Merlot (AUS)	\$ 4 4
Ruffino IL Ducale Toscana Sangiovese (ITA)	\$ 5 0
Wolf's Head Cabernet Sauvignon (USA)	\$ 6 0
Three Sisters Cabernet Franc (CAN)	\$ 6 7
Emiliana Coyam Organic Red Blend (CHILE)	\$ 6 8
Mollydooker Shiraz (AUS)	\$ 7 5

PROSECCO

Gemma di Luna (ITA)	\$ 4 4
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If your favorite wine, beer or spirit is not listed on our menu, we would be happy to look into bringing it in for you from our supplier; please inquire for pricing

**PLEASE CONTACT THE EVENT MANAGER NO LESS THAN 10 DAYS PRIOR TO YOUR EVENT FOR SPECIAL INQUIRIES*

*Note: All liquors and liqueurs are 1oz. All wines are 6oz
All items subject to change-18% gratuity + gst*

ON COURSE FOOD/BEVERAGE HOLES

All food & beverage sponsored holes must be approved and organized by the Event Manager no later than **2 weeks** prior to your Tournament date. A sponsor agreement form must be filled out with a valid credit card and given to the Event Manager.

All alcohol is to be bought & distributed through Valley Ridge Golf Club. We will provide a staff member on any holes that require alcohol service with a fee of \$100 (+GST)

Any outside liquor must be approved by the Event Manager

As per the AGLC there can be 2 liquor holes for each nine holes, which all require a Valley Ridge staff member to distribute. Sponsors are welcome to be on the holes however can not distribute any alcohol.

Pricing

Food Holes- pricing upon request

Beverage Holes- pricing upon request

*Outside Food/Beverages- *Must be approved by the Event Manager*

Food Holes- \$150 per hole

Beverage Holes- \$100 (+GST) Staffing Fee + \$300 (+GST/Gratuity) Corkage Fee

Tables & Chairs are complimentary. Tents can be rented for a fee.

Please arrange with the Event Manager at least two weeks prior to your Tournament.

*All hole activities must be approved by the Event Manager prior to your Tournament



TERMS AND CONDITIONS

(1) CONTRACTS, DEPOSITS, PAYMENTS AND CANCELLATIONS

Payment Options- Valley Ridge Golf Club accepts the following methods of payment:

Credit Card – VISA, MASTERCARD or AMEX

Cheque – payable to Valley Ridge Golf Club

Bank Draft

E-Transfer – send to ssmandych@valleyridgegolf.com - comment “Event Payment”

- (a) All event bookings require a signed contract and a non-refundable, non-transferable deposit to secure the event date. Valley Ridge Golf Club reserves the right to decline any new tournament booking should a previous year’s tournament choose to rebook the same date.
- (b) For all subsequent payments or refunds, Valley Ridge Golf Club requires a valid credit card to be kept on file.
- (c) Two (2) months prior to the event date, a 50% installment payment of the cost per player outlined in the contract is due.
- (d) The initial deposit and all subsequent installment payments are strictly non-refundable.
- (e) Requests to change the event date may only be made more than nine (9) months prior to the confirmed event date for the initial deposit to remain applicable.
- (f) In the event of cancellation within six (6) months of the event date, the remaining balance of the green fees, cart rentals, food and beverage, as outlined in the contract, will be automatically charged to the credit card on file.
- (g) All cancellations must be submitted in writing to the Valley Ridge Golf Club Events Manager.
- (h) Any change of event date, subject to availability, will require the execution of a new contract.
- (i) Final payment is due five (5) business days following your event date, based on the guaranteed guest count provided to the Events Manager at that time. This payment includes all food, alcoholic and non-alcoholic beverages, golf fees, rentals and any miscellaneous charges. If the payment deadline falls on a statutory holiday, payment is due on the preceding business day.
- (j) Failure to provide the second installment payment by the required deadline may result in cancellation of the event.
- (k) Final billing will be processed on the next business day following the event. Any billing inquiries must be submitted within thirty (30) days of the event date. If an outstanding balance remains after thirty (30) days, the credit card on file will be charged for the full amount owing, including retroactive interest at a rate of 2% per month.
- (l) Valley Ridge Golf Club is not responsible for collecting funds from event sponsors.
- (m) Weather: Tournaments are required to play unless the course is deemed unplayable by the Golf Course. Tournaments will be stopped in the event of lightning and will proceed when deemed safe. If the course is deemed unplayable, we will reschedule your Tournament date. Noting cold weather, rain and wind are not acceptable reasons to cancel a Tournament.

(2) FOOD AND BEVERAGE

- (a) In accordance with Calgary Health Authority licensing requirements and Valley Ridge Golf Club’s quality standards, all food and beverage served on the premises must be supplied by Valley Ridge Golf Club.
- (b) To comply with Health and Safety Regulations and AGLC policies, the removal of any food or beverage from the premises after an event is strictly prohibited.
- (c) Any required dietary substitutions must be communicated to the Events Manager at least five (5) business days prior to the event.
- (d) Should the event be delayed for any reason outside the control of Valley Ridge Golf Club, the Club cannot guarantee the quality of the meal more than one (1) hour past the scheduled meal service time.
- (e) All stationary appetizers, buffets, and late-night snacks may remain out for a maximum of 1.5 hours, in accordance with Alberta Health regulations.
- (f) For hosted bars with less than \$250 in sales, a fee of \$20.00 per hour per bartender (minimum four hours) will be applied. Additional bartenders are available at a flat rate of \$250 each. One bartender per 120 guests is included in the package.
- (g) A fee of \$200.00 will be added to the final invoice for each occurrence where alcoholic beverages not supplied by Valley Ridge Golf Club are consumed on the property, including—but not limited to the function spaces, parking lot, golf course, and practice areas.
- (h) Valley Ridge Golf Club reserves the right to suspend or terminate alcoholic beverage service at any time if outside alcohol is discovered.
- (i) Gifts or favours containing alcoholic beverages will be held in Valley Ridge Golf Club’s administrative office and returned to the client upon departure.
- (j) Last call for alcoholic service is at 12:45 a.m., and the bar must close at 1:00 a.m. All guests, along with any personal or decorative items, must vacate the premises by 2:00 a.m., unless otherwise arranged with the Events Manager. Failure to comply will result in a fine charged to the credit card on file.
- (k) Tournaments will be required to host a post Tournament banquet lunch or dinner. The minimum number of guests for the banquet will be equal to or greater than the number of players.
- (l) Tournaments requesting one or more food or beverage holes on the course will be subject to a fee. Please contact your Event Manager for pricing and details. Beverage holes are limited to two per nine (9) holes. Valley Ridge Golf Club reserves the right to limit both the number and locations of all on course holes.
- (m) Any group wishing to host a sponsored beer or liquor hole must purchase all alcoholic beverages from Valley Ridge Golf Club, with fees payable prior to the tournament. Special orders will be invoiced based on individual requests rather than actual consumption. All arrangements for on-course food or beverage service must be finalized at least fourteen (14) days prior to the tournament.
- (n) In accordance with Alberta Gaming & Liquor Commission (AGLC) regulations governing alcohol distribution and consumption on golf courses, all alcoholic beverages must be dispensed by a Valley Ridge Golf Club employee. Valley Ridge Golf Club reserves the right to deny play to any individual bringing outside alcohol onto club property.

(3) MENU PRICES

- (a) All food and beverage services, as well as any additional services provided—including but not limited to audio/visual equipment, and rentals—are subject to an 18% gratuity and all applicable taxes.
- (b) All prices are subject to change based on market conditions, in accordance with subsection 4(c).
- (c) Catering package selections and pricing are guaranteed for a period of three (3) months prior to the event date.

(4) GUARANTEES

- (a) A tentative guest count is required at the time the contract is signed. The final guaranteed number of guests may not decrease by more than 25% from the original estimate provided in the contract. The final guaranteed number must be submitted five (5) business days prior to the event date.
- (b) The guaranteed guest count provided five (5) business days prior to the event is final and cannot be reduced. Increases to the guest count within this period may be permitted with approval from the Valley Ridge Golf Club Events Manager.
- (c) Final billing will be based on the guaranteed number of guests or the actual number served, whichever is greater. By signing this contract, the Convener authorizes the designated on-site contact to approve additional food and beverage charges (both alcoholic and non-alcoholic) incurred on the day of the event.
- (d) The confirmed menu and all setup requirements must be finalized no later than four (4) weeks prior to the event date.

(5) SECURITY AND ROOM LIMITATIONS

- (a) Complimentary white or black tablecloths and matching napkins are provided.
- (b) A complimentary podium and microphone for speeches are available for events booked in Valley Hall and the River Room.
- (c) Valley Ridge Golf Club is not responsible for any lost, stolen, or damaged items, nor for any personal injuries occurring before, during, or after the event.
- (d) Valley Ridge Golf Club reserves the right to inspect and regulate all events, including—but not limited to—the right to deny entry to or remove from the property any individual whose behavior or conduct is deemed disruptive, unsafe, or detrimental to the enjoyment of other guests or the safety of staff.
- (e) The use of nails, staples, tacks, adhesives, or any similar items is strictly prohibited on any part of the property, including but not limited to walls, ceilings, and furniture. All repair costs, plus a service charge of \$200 per damaged area, will be added to the final invoice.
- (f) Bubble machines are not permitted. Flower petals used outdoors must be real. Fog machines, sparklers (with the exception of cold sparklers), popcorn machines, popcorn, rice, confetti of any kind (tabletop or otherwise), and any décor affixed to ceilings, walls, or floors are strictly prohibited. A \$500 cleaning fee will be added to the final invoice if any of these prohibited items are used.
- (g) The Convener is responsible for any damage to Valley Ridge Golf Club property caused by the Convener, their guests, or any external vendors or contractors hired on their behalf (including but not limited to bands, decorators, disc jockeys, and audiovisual companies).
- (h) Children under twelve (12) years of age must remain under the constant supervision of an adult.
- (i) Any damage caused to the golf course by guests will be charged to the event.
- (j) In accordance with Fire Regulations and for the safety of guests and staff: open-flame candles are not permitted. Candles may only be used if the flame is at least one (1) inch below the top edge of an appropriate candle holder when lit.
- (k) Valley Ridge Golf Club does not provide ladders for decorating purposes. Should the Convener or any contracted vendor bring their own ladder, a waiver must be signed prior to use.
- (l) Artwork displayed in event rooms may not be removed.
- (m) All trees and plants must remain within the event rooms. Any request to relocate trees or plants is subject to the Events Manager's discretion and must be carried out by Valley Ridge Golf Club staff.
- (n) Valley Ridge Golf Club strictly adheres to all rules and regulations established by the Alberta Gaming & Liquor Commission.

(6) TOURNAMENT OPERATIONS

- (a) Player listings must be submitted two (2) business days prior to the tournament in the Excel format provided by the Head Professional.
- (b) Each player must have a set of golf clubs. Rentals are available and must be requested at least two (2) weeks in advance.
- (c) All on-course signage and tents must be delivered to the course one day prior to the event and must clearly indicate the sign's location on the back. Valley Ridge Golf Club is not responsible for lost or damaged signage or tents.
- (d) Dress Code: All participants, sponsors, and volunteers must adhere to the dress code. Valley Ridge Golf Club reserves the right to approve special costume events in advance. Guidelines include:
- Soft-spiked footwear only.
 - Denim of any color is not permitted, except during Stampede week.
 - Gym attire is prohibited (including sweatpants, tank tops, and muscle shirts).
 - Collared or mock golf shirts are required.
 - Properly tailored attire with closed hemlines; cut-offs are not permitted.
 - Shorts must be no higher than three (3) inches above the knee.
 - Appropriate logo-wear only.
- (e) Range balls, practice greens, and short game areas are available for use prior to the event.
- (f) Any damage to power carts caused by participants will be the responsibility of the tournament. All golfers are responsible for any damage caused to personal property on the golf course. Should an individual fail to report damage, the tournament will assume full responsibility for associated costs.
- (g) Speed of play is a priority. Valley Ridge Golf Club reserves the right to assign additional marshals if necessary, with a labor charge of \$15/hour per marshal.
- (h) Hole sponsors should contact the Events Manager at least two (2) weeks prior to finalize hole selections and material placement. Hole sponsors are expected to arrive one (1) hour prior to the tournament start time for setup.
- (i) Prize details must be submitted to the Event Manager at least two (2) business days prior to the event.
- (j) Valley Ridge Golf Club is not responsible for any loss, theft, or injury to guests, participants, or family members while on the premises, including the golf course, clubhouse, and parking areas.
- (k) Valley Ridge Golf Club is not responsible for storing items prior to or following your event. Pre-approved storage units may be parked on site for a maximum of twenty-four (24) hours prior to and twenty-four (24) hours following the event.
- (l) Valley Ridge Golf Club is not responsible for any lost, stolen, or damaged items before, during, or after the event.

(7) MISCELLANEOUS

- (a) Photography is permitted exclusively within the Valley Ridge Clubhouse gardens and the front entrance gardens. All golf course areas are strictly off-limits.
- (b) All musical entertainment, whether live or recorded, is subject to applicable Re:Sound and SOCAN fees, which will be applied to the final invoice.
- (c) Smoking is permitted only in designated areas on Valley Ridge Golf Club property.
- (d) Trailers, motorhomes, and RVs are not permitted on Valley Ridge Golf Club property at any time. A fee of \$500 will be applied to the final invoice for each violation.